

# Associate/Supplier/Exhibitor Registration

## General Conference Information

### Special Instructions

Mail or Fax Completed Form to:

NACDS  
P.O. Box 34814  
Alexandria, VA 22334-0814  
Fax: (703) 683-5678

- **Mail your forms via the U.S. Postal Service First Class, Priority Mail or Express Mail only. (Other overnight mail services such as FedEx, UPS, etc. cannot deliver to this address.)**

- Payment for the full amount must accompany your completed form(s) before your registration will be accepted. Registrations received without payment will not be accepted.
- Individual registration fees may be paid by check or credit card. Faxed registrations paid by credit card will be accepted.
- Booth registration fees may be paid by check or credit card.
- All checks should be payable to "NACDS."
- All registrants will be emailed a conference confirmation.
- Badges will be available onsite and are not provided in advance.
- Please read the "Rules and Regulations" in their entirety on the Pharmacy & Technology website:

Go to [www.RxConference.org](http://www.RxConference.org)

Select "Exhibitors", then "Exhibit Information"

The link to the "Rules & Regulations" will be at the bottom of the page.

### Need Help? Please call

- **Registration Call (703) 837-4300, ext. 2**  
Individual registration, general information, changes and cancellations.
- **Booths/Exhibits (703) 837-4300, ext. 3**  
Booth registration, general information and cancellations.
- **Housing (703) 837-4300, ext. 1**  
Once NACDS has processed this registration form, the registrant will receive an Event Registration Confirmation email from [registration@nacds.org](mailto:registration@nacds.org) containing a personalized link to the NACDS Housing Bureau. Note: This personalized link will secure housing for the registered attendee only and cannot be used to secure reservations for others.

Please make your reservation as soon as possible as the hotel cut-off date is Wednesday, July 25, 2012. After this date NACDS cannot guarantee hotel room rates and availability.

Hotel reservation confirmations will be sent directly from the NACDS Housing Bureau upon completion of your booking.

If you have trouble accessing the hotel reservation link or have additional questions, please contact the NACDS Housing Office at (703) 837-4301.

- **Cancellations and Substitutions**  
All individual cancellations and substitutions must be submitted in writing. These forms are available on the Pharmacy & Technology website, [www.RxConference.org](http://www.RxConference.org). Select "Register" and the Cancellation & Substitution forms are located near the bottom of the page. Completed forms should be faxed to (703) 683-5678.

If you prefer to have a form emailed or faxed directly to you, please call the Registration Department at (703) 837-4300, ext. 2.

- **Website Information**  
Some parts of the Pharmacy & Technology website will be password protected. This includes a list of participating companies and an advance registration list. Your log-in information will be activated once your registration has been processed and your registration confirmation has been sent. Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.

If you have questions please contact the NACDS Registration Department at [Registration@NACDS.org](mailto:Registration@NACDS.org)

Online registration is available at  
[www.RxConference.org](http://www.RxConference.org)

### Important Dates & Deadlines

Cancellations	June 1, 2012	Individual registration cancellation deadline.
Booth Assignments	June 2012	Emailed to Booth Logistics Coordinator.
Hotel Reservations	July 25, 2012	After this date, reservation requests will be handled on a space and rate available basis.
Hotel Cancellation	July 25, 2012	Last day to cancel a room reservation without penalty.

# Associate/Supplier/Exhibitor Registration

## Individual Registration Form

### Registration Instructions

The Pharmacy & Technology Conference is an exhibit-based trade show. All Associate/Supplier participants must reserve a booth in order to attend. (Exceptions are Trade Press and Manufacturer's Representatives associated with a booth.)

Registration is not considered complete until all fees and completed registration information are received. Registrations received without either payment or complete information will not be accepted. Individual registration fees are not included in booth fees.

### Online Registration

Online registration is available at [www.RxConference.org](http://www.RxConference.org). Select "Register", then "Register Online."

### Fax or Mail

If you wish to fax your registration and pay by credit card, or if you intend to mail your registration and pay by check or credit card, please complete this registration form. Please make all checks payable to NACDS. You may photocopy this form for additional registrants.

**Fax form** with the necessary credit card information to (703) 683-5678.

#### Mail forms to:

NACDS  
 P.O. Box 34814  
 Alexandria, VA 22334-0814

**Mail your forms via the U.S. Postal Service First Class, Priority Mail or Express Mail only. Other overnight delivery services (FedEx, UPS, etc.) cannot deliver to this address.**

### Spouse/Companion Registration

Includes all business and social activities for your spouse/companion with the exception of the Exhibit Hall. Spouse/Companions will not be given access to the Exhibit Hall.

### Registration Questions

Please contact the NACDS Registration Department at [registration@nacds.org](mailto:registration@nacds.org).

### Registration Fee

Exhibitors (Member) .....	\$1,075
Non-Member Exhibitors.....	\$2,050

**Note:** Your registration fee includes all business and social activities.

Cancellations for this meeting must be made in writing to NACDS. Registration cancellations received prior to June 1, 2012, will be refunded less a \$250 administrative fee per registrant. Registration fees for cancellations after June 1, 2012, are non-refundable.

Federal Tax ID# 13-5582579

### Individual Completing Form

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Ext.: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Registrant Information

Company Name: \_\_\_\_\_

Dr.  Mr.  Ms.  Mrs. First Time Attending?  Y  N

Full Name: \_\_\_\_\_

Nickname (for badge): \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext. \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Mail Code: \_\_\_\_\_ Country: \_\_\_\_\_

### Spouse/Companion Information

Spouse/Companion Name: \_\_\_\_\_

Spouse/Companion Nickname (for badge): \_\_\_\_\_

Spouse/Companion E-mail: \_\_\_\_\_

### Registration Payment Information

Payment Method  Credit Card  Check

Credit Card Payment:        

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Card Identification # (CVV2)(Visa, MasterCard and Discover: 3 digits on back-American Express: 4 digits on front): \_\_\_\_\_

Authorized Purchase Amount: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**Please see the next page for emergency contact, hotel reservation and important website information.**

FOR NACDS USE ONLY	Date	Amount	Check #
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# Associate/Supplier/Exhibitor Registration Emergency Contact, Hotel & Website Information



Name of Registrant \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

## Hotel Information

Would you like to make your hotel reservation through the NACDS Housing Bureau? (Please select one.)  Yes  No  
If yes, please continue to read the hotel information below.

NACDS is the official housing bureau for the Pharmacy & Technology Conference. Once NACDS has processed this registration form, the registrant will receive an Event Registration Confirmation email from [registration@nacds.org](mailto:registration@nacds.org) containing a personalized link to the NACDS Housing Bureau. Note: This personalized link will secure housing for the registered attendee only and cannot be used to secure reservations for others.

Reservations will be taken on a first come-first served basis. Please make your hotel reservation as soon as possible. The hotel cut-off date is **Wednesday, July 25, 2012**. After this date, NACDS cannot guarantee hotel room rates and availability.

Please note all hotels are within walking distance of the Colorado Convention Center.

<b>Embassy Suites Denver – Downtown Convention Center</b>	\$209.00* Single Occupancy/\$224.00* Double Occupancy
<b>Hilton Garden Inn – Denver Downtown</b>	\$224.00* Single or Double Occupancy
<b>Hyatt Regency Denver</b>	\$244.00* Single or Double Occupancy

*\*Rates are exclusive of applicable state and local taxes.*

Hotel confirmations will be sent from the NACDS Housing Bureau upon completion of your booking and will include a confirmation number and website link to make any changes. After **Wednesday, July 25, 2012**, you will need to contact your assigned hotel directly in order to change your reservation.

## Hotel Cancellation Policy

All NACDS Pharmacy & Technology Conference hotels require a first and last night's deposit which may be charged to the credit card provided as early as **Wednesday, July 25, 2012**. No refunds will be available for changes or cancellations made after this date.

## Housing Questions

Please contact the NACDS Housing Bureau at (703) 837-4301.

## Website Information

Selected areas of the 2012 Pharmacy & Technology Conference website will be accessible to conference registrants only; this includes a list of participating companies and an advance registration list.

Your login information will be activated once your registration has been processed and your registration confirmation has been sent.

Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.

Online registration is available at  
[www.rxconference.org](http://www.rxconference.org)